

## St Teath Parish Council

### Minutes of the Meeting of St Teath Parish Council held on Thursday 1<sup>st</sup> December 2022 in the Community Centre, St Teath at 7.00pm

**Present:** Cllrs K Kitto (Chairman), T Kingdon (Vice Chairman), W Kitto, N Turner & G Gale & D Fairman (County Councillor)

**Also attending:** Three members of the public

Item No.		Action by
1	<p><b>Apologies for absence:</b> None.</p>	
2	<p><b>Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00:</b> None declared.</p>	
3	<p><b>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public):</b> The Chairman invited the members of the public to address the council, if they so wished.</p> <ul style="list-style-type: none"> <li>○ The members of the public asked if the trees overhanging from the churchyard blocking light to the cottages opposite in Teagues Terrace could be reduced. There is also a dead tree being propped up two other trees. Cllr Turner added that as the lowest branch is 19ft, it is not a Highways issue so responsibility rests with the landowner. It was agreed that the Parish Council would contact the Church Warden, Dave Winter.</li> </ul> <p style="text-align: center;">Cllr Kingdon will also approach Gerald Blewett.</p>	<p style="text-align: center;">KK  TK</p>
4	<p><b>To receive and approve the amended Minutes of the Meeting held on 3<sup>rd</sup> November 2022:</b> The minutes of the meeting held on the 3<sup>rd</sup> November were approved. Proposed by Cllr K Kitto, seconded by Cllr W Kitto and unanimously agreed.</p>	
5	<p><b>Chair's Report:</b> Cllr K Kitto advised that the traffic calming remedial works including the puddling by the new traffic priority island in North Road are going to be resolved. The table top outside the school is scheduled for February 2023. There is currently a possible underspend of £40,000.</p> <p>There have been 3 Councillor applicants for the 2 vacancies and 3 Clerk applicants for the 1 vacancy. The Councillor positions need to be advertised until 2<sup>nd</sup> &amp; 7<sup>th</sup> December so co-opting will take place at the January 2023 meeting. Interviews will be carried out in January and the outcome discussed in a closed session. It was agreed that the Clerk vacancy should also be advertised on the CALC (Cornwall Association of Local Councils) website as belt &amp; braces. In the meantime, Cllr K Kitto will circulate all applications to the other Councillors.</p>	<p style="text-align: center;">KK  KK</p>

	<p>Cllr K Kitto has a meeting with Cllr Fairman and Phil Banks in respect of Devolution of the football field including the pre-school. Cornwall County Council is seeking to offload the pre-school and the primary school is happy to run the pre-school but doesn't want another building. It was proposed by Cllr K Kitto that the Parish Council work with the primary school by taking on the pre-school building and all liabilities and rent it to the primary school. It was seconded by Cllr Kingdon and unanimously agreed.</p> <p>Neighbourhood Development Plan – The housing need assessment is complete.</p> <p>There are 7 draft policies that need to be circulated to all Councillors. This will be added to the January agenda.</p> <p>It has been confirmed that the footpath at Tethadene was built to approved plans.</p> <p>In respect of the proposal last month to remove the kissing gates in the footpath between The Square and Treroosel Road to improve access, Cllr K Kitto confirmed that the kissing gates are not listed. Cllr Gale suggested that we should seek feedback from local parishioners to gauge whether the removal would be popular or not. A notice will be placed in the next edition of the Timepiece.</p> <p>Cllr K Kitto advised that a response has been received from Wicksteed in respect of the play equipment. The bearings are moveable parts so are not covered by the lifetime warranty only covered for the first 2 years.</p> <p>Funding for VAS (Vehicle Activated Signs) is not currently available. Cllr Fairman added that a proposal under the Community Network Scheme can include VAS.</p>	<p>KK</p> <p>KK</p>
<p>6</p>	<p><b>Cornwall Council report – Cllr D Fairman:</b> 6 local residents have volunteered to monitor the rivers.</p> <p>Cllr Fairman raised a motion to write to SWW and DEFRA to demand quicker action. This was unanimously agreed.</p> <p>Cllr Fairman left the meeting at 7.30pm.</p>	
<p>7</p>	<p><b>Planning – to receive a report on the following applications and any further applications received between the publication of the agenda and the meeting:</b></p> <ul style="list-style-type: none"> <li>• <b>Tynes Quarry St Teath Bodmin Cornwall PL30 3LR Proposed continuation of quarrying, creation of green waste composting facility, new access road, erection of storage / maintenance building and associated works without compliance with Condition No. 2 of Decision Notice PA11/06293 dated 18.03.13 - seeking to change the previously approved phasing plan. - PA22/08610</b> No objections, proposed by Cllr Turner, seconded by Cllr W Kitto and unanimously agreed.</li> <li>• <b>Tynes Quarry St Teath Bodmin Cornwall PL30 3LR Retrospective application seeking to regularise the retention of a former tipping area adjoining and to the west of the current approved quarrying and associated activities - PA22/08611 (Case Officer - Tim Warne)</b> No objections, proposed by Cllr Turner, seconded by Cllr K Kitto and unanimously agreed.</li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>Speedwell The Meadows St Teath Bodmin Cornwall PL30 3LT 2 Storey Side Extension - PA22/09666</b> Cllr Gale visited the location and advised that it will replace the current single storey garage so there are no issues. It was therefore proposed by Cllr Gale, seconded by Cllr Kingdon and unanimously agreed.</li> </ul> <p>It was agreed that another notice should be published in the Timepiece reminding parishioners that any objections should be stated in person at a Parish Council meeting or put in writing by email to the Parish Clerk.</p> <p>Cllr W Kitto added that any objections could be taken to committee by Cllr Fairman.</p>	KK
8	<p><b>Play Areas – St Teath Park and Village Green:</b></p> <ul style="list-style-type: none"> <li>○ <b>Inspections – to identify any work required and approve expenditure.</b> It was noted that the last ROSPA inspection was April 2022 and the next annual ROSPA inspection will therefore be April 2023. Periodic inspections should also be undertaken by the Parish Council. Cllr Turner offered to carry out such inspections and will do so on 11<sup>th</sup> December 2022, 3<sup>rd</sup> September 2023 and 3<sup>rd</sup> December 2023.</li> </ul> <p>Cllr K Kitto added that Wicksteed have deducted £600 from their quotation and the plastic steering wheel included in the quotation is not required resulting in a revised quotation of approximately £800. Cllr Kingdon proposed that the work is undertaken. It was seconded by Cllr Gale and unanimously agreed.</p> <ul style="list-style-type: none"> <li>○ <b>Cornwall Council devolution of the recreation field (football pitch) at St Teath into the parish council’s ownership and transfer of existing lease – update and approve the cost of legal fees, if any.</b> See earlier discussion in item 5.</li> </ul>	NT  KK
9	<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>○ <b>To approve the payment of accounts as circulated.</b> The schedule of outstanding payments was circulated by KK. It was proposed by Cllr Kingdon to add the invoice for £15.29 for the unpaid litter pickers. It was seconded by Cllr K Kitto and unanimously agreed.</li> </ul> <p><b>To receive an update on bank account access.</b> The bank now has all the paperwork back but approval is awaited by the middle of next week. It was proposed by Cllr Kingdon to sign off pre-dated cheques (9<sup>th</sup> December) pending approval. It was seconded by Cllr K Kitto and unanimously agreed.</p> <p>Following further discussion, the first two items on the November schedule will be tabled for review in January 2023 once advice has been received from Sarah Mason at CALC in respect of National Insurance deductions. It was seconded by Cllr Gale and unanimously agreed.</p>	KK/TK  KK/TK  KK
10	<p><b>Precept 2022/23:</b></p> <p>Following discussion, it was agreed to leave the precept unchanged. It was proposed by Cllr W Kitto, seconded by Cllr Gale and unanimously agreed.</p>	
11	<p><b>Footpaths – report and update on work required. Update on the provision of</b></p>	

	<p><b>stiles:</b> Cllr Turner will locate the waymarkers. Cllr Banks was due to establish the locations of stiles, take photos and send to Chris Monk, the Countryside Officer at Cormac. An update will be obtained from Cllr Banks on the above action point from the November meeting in light of her recent resignation.</p> <p>The damaged footpath post at the entrance to the footpath from Treroosel Road to The Square will be reported to Cornwall Council. It was suggested that there is another footpath sign that is also damaged.</p>	<p><b>NT</b></p> <p><b>KK</b></p> <p><b>KK</b></p>
<b>12</b>	<p><b>Bus Shelters – update on the bus shelter along North Road:</b> Cllr Kingdon will arrange for the bus shelter to be installed prior to the January 2023 meeting.</p>	<b>TK</b>
<b>13</b>	<p><b>Tree works along Teagues Terrace:</b> See discussion under item 3.</p>	
<b>14</b>	<p><b>Growth Prosperity Fund:</b> Cllr W Kitto outlined the proposal that has been submitted to Cornwall Council seeking £495,000 funding to obtain ownership of the Surestart building and surrounding land. The Surestart building to potentially become a village shop and two new classrooms to be built on the land.</p> <p>Cllr Kingdon will contact Mr Cleave regarding the £20,000 funds secured by a unilateral agreement to be paid on the sale of 4 plots of land on Trewennen Hill. Cllr Kingdon will report back at the January 2023 meeting.</p>	<b>TK</b>
<b>15</b>	<p><b>To agree to purchase High Viz clothing for the litter picking group and reimbursement of litter picking equipment previously approved, but not paid by the former clerk:</b> Cllr W Kitto agreed that KMD Developments will fund the cost of the clothing. Cllr Gale will order for the litter picking group.</p> <p>Payment of the unpaid invoice for litter pickers was covered under item 9.</p>	<b>GG</b>
<b>16</b>	<p><b>The possibility of a community shop:</b> Following discussion, it was agreed that in principle, the Parish Council would support a community shop in any way it could and await any proposals submitted by those wishing to progress further.</p>	
<b>17</b>	<p><b>To agree to purchase a document holder for the Timepiece to be placed in the Bus stop:</b> It was agreed that a wooden document holder will be made.</p>	<b>TK</b>
<b>18</b>	<p><b>To agree to hold interviews for a new clerk in January, and to place an ad for the role now:</b> This was discussed under item 5.</p>	

19	<b>Agenda items for the next Meeting:</b> <ul style="list-style-type: none"> <li>• Resignation of Cllr T Banks to be accepted.</li> <li>• Review of policies and committees.</li> </ul>	
20	<b>To advise of the date for the next Full Council Meeting:</b> Thursday 5th January 2023.	
21	<b>To close the meeting:</b> There being no further business the meeting closed at 8.35pm.	

Dated. 6<sup>th</sup> December 2022

Signed