



St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 4 April 2024 in the Community Centre, St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Geoff Gale, Cllr Jo Fleet, Cllr Nev Turner and Cllr Will Kitto.

In attendance: Julie Fairman (Parish Clerk)

Item No.		Action by
1	<p>Apologies for absence Cllr Sam Burton Cllr Tracey Kingdon Cllr Dominic Fairman</p>	
2	<p>Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. Cllr Will Kitto and Cllr Nev Turner declared an interest regarding St Teath Football Club.</p>	
3	<p>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) No public present.</p>	
4	<p>To receive and approve the Minutes of the Full Council Meeting held on 7th March 2024 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 7th March 2024 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.</p>	
5	<p>Clerk’s Report The Chair reported that work had begun on the Clocktower with a lot of liaison required with the various contractors and benefactors. The annual inspections of the two play areas in the village will be taking place in April and the sand in the sand pit at the big park had been removed by the Council’s General Maintenance contractor following reports of vermin issues. The Full Council discussed the merits of replacing the sand and Cllr Kerri Kitto PROPOSED that it be purchased this year but a consultation held with the Parish to ascertain the level of usage before in excess of £700 is spent to replenish the sand in the future. This was SECONDED by Cllr Geoff Gale and unanimously SUPPORTED. Cllr Jo Fleet to write a submission for the next issue of Timepiece and Cllr Kerri Kitto to discuss the sand pit usage with the PreSchool. The Parish Clerk also been appointed as the CAP Camel Valley representative for the new Cornwall Planning Partnership.</p>	JF/KK
6	<p>Parish Councillors’ Reports Cllr Kerri Kitto has been made aware that St James Smith’s School is consulting over extending the length of the school day from 2.30pm to 3.00pm. The impact of this change means that the double decker school buses which service two of the local routes will now pass St Teath Primary School at its already busy pick-up period. A draft letter outlining the Council’s concerns has been prepared by the Parish Clerk and Cllr Geoff Gale PROPOSED that the letter be sent to the CEO of the North Cornwall Learning Trust to explain the Council’s concerns and</p>	

	<p>to ask that this be considered as part of the Trust's consultation. This was SECONDED by Cllr Kerri Kitto and unanimously SUPPORTED.</p> <p>Further discussions were had regarding this and the slow progress of the traffic calming plans for the village and it was PROPOSED by Cllr Kerri Kitto that a lollypop lady assessment be requested once more. This was SECONDED by Cllr Geoff Gale and unanimously SUPPORTED.</p>	<p>KK</p> <p>CLERK</p>
7	<p>Cornwall Council report – Cllr Dominic Fairman</p> <p>No report.</p>	
8	<p>Planning – to receive a report on the following applications and any further applications received between the publication of the agenda and the meeting:</p> <p>No applications for discussion.</p>	
9	<p>Finance Matters</p> <ul style="list-style-type: none"> • To approve expenditure payments. <p>The April schedule of 14 expenditure payments was circulated by the Parish Clerk. These were PROPOSED for payment by Cllr Kerri Kitto, SECONDED by Cllr Geoff Gale and unanimously APPROVED for payment.</p> <ul style="list-style-type: none"> • To note income <p>An interest payment of £281.48 has been received on the Savings Account.</p> <ul style="list-style-type: none"> • To approve any transfers of funds <p>In light of the deposit requirement for the Council's purchase of the additional football field land for the village, the Parish Clerk requested that £10,000 be transferred from the Council's Savings Account to the Current Account to ensure funds were in place before the CIL Fund payment was received by the Council. This was unanimously APPROVED by the Full Council. Parish Clerk to action.</p> <ul style="list-style-type: none"> • To note account balances <p>The bank balances with Unity Trust banks of 4 April 2024 were NOTED.</p>	<p>CLERK</p>
10	<p>Funding Opportunities</p> <p>Cllr Kerri Kitto reported that the purchase of the additional football field is due to exchange this week and a resolution was signed and witnessed allowing Cllr Kerri Kitto and Cllr Geoff Gale to sign the contract on behalf of the Full Council.</p> <p>Cllr Jo Fleet has submitted an application to the Community Levelling Up Fund for improvements and more inclusion for the Village Green. The Council awaits the funding decision but Cllr Jo Fleet is keen to still hear from the Parish as to what they wish any improvements to include.</p> <p>The Full Council still awaits the release of the outstanding 278 bond funds following the construction of the homes at Treroosel Road. After discussion it was agreed that Cllr Tracey Kingdon should approach the developer a further time to aid final settlement.</p>	<p>TK</p>
11	<p>Traffic Calming</p> <p>Cllr Kerri Kitto updated the Council that she is very disappointed with the quality of the speed monitoring camera supplied by Cornwall Council and was awaiting feedback as well as the fixings so that the second camera could be erected. Parish Clerk to action.</p> <p>It was also agreed that the whole traffic calming project is taking an unnecessary long time to complete and that the Council is still yet to be informed of the Section 106 funding owed to the village. Cllr Kerri Kitto PROPOSED to try once again to reach a conclusion and if this still remains unsuccessful to enter into a Freedom of Information request. This was SECONDED by Cllr Jo Fleet and SUPPORTED with one abstention.</p>	<p>CLERK</p> <p>KK</p>
12	<p>D Day Landings Commemorations</p> <p>Cllr Geoff Gale updated the Council that he is meeting with the Head of St Teath Primary School to finalise the school's involvement with the commemorations.</p> <p>The Council has also received a small funding request from a Parishioner keen to organise a Coffee Morning on the day. Cllr Nev Turner PROPOSED that the funding be made from Section 137 monies which was SECONDED by Cllr Kerri Kitto and unanimously SUPPORTED. Cllr Geoff Gale to confirm the funding and Parish Clerk to action.</p>	<p>GG</p> <p>CLERK</p>

13	<p>Clocktower Cllr Kerri Kitto updated the Council that the renovation work had begun and the Full Council would like to thank the two benefactors who have made the full project possible. The Parish Clerk to now work up a publicity plan as well as an official reopening event for May after the works are completed.</p>	CLERK												
14	<p>Call for Sites The Full Council noted Cornwall Council’s request for sites.</p>													
15	<p>Quiet Lanes Initiative The funding is now in place for this local initiative.</p>													
16	<p>Proposed Seaweed Farm An apology has been received from the Chair of St Endellion Parish Council for using the St Teath Parish Council logo without the Full Council’s knowledge on publicity materials. The proposed farms were discussed in detail and the Full Council agreed that it had not been approached in the past over these.</p>													
17	<p>Correspondence A list of all correspondence received during March is attached as an appendix to these minutes. The Full Council would also like to thank the Community Gardeners for cleaning some of Cornwall Council’s highways signs.</p>													
18	<p>Training and Meeting Attendance Cllr Geoff Gale and the Parish Clerk to attend the Quarterly Camel Valley CAP Meeting on 22 April.</p>													
17	<p>To agree Matters for the next Meeting The following items to be added to the agenda for the May meeting:</p> <ul style="list-style-type: none"> • Clocktower update • Traffic calming update • DD Landings commemorations update • Funding Opportunities <p>All agenda submissions to be received by 1 May 2024.</p>													
18	<p>Diary Dates</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">19 April</td> <td style="width: 30%;"></td> <td>Deadline for receipt of agenda submissions</td> </tr> <tr> <td>22 April</td> <td></td> <td>Camel Valley CAP Meeting</td> </tr> <tr> <td>25 April</td> <td>6pm</td> <td>Annual Parish Meeting</td> </tr> <tr> <td>16 May</td> <td>7pm</td> <td>Annual Meeting of the Parish Council</td> </tr> </table>	19 April		Deadline for receipt of agenda submissions	22 April		Camel Valley CAP Meeting	25 April	6pm	Annual Parish Meeting	16 May	7pm	Annual Meeting of the Parish Council	
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19	<p>Full Meeting Closed The meeting was closed at 20.38pm</p>													

Signed:

Date:

St Teath Parish Council

Monthly Correspondence

Month: March 2024

Date	Author	Subject	Any action
4/3	Allotments Assoc	Lawn mower update	Agenda
4/3	Penmayn	Penmayn Update	Forwarded
5/3	Cornwall Council	Climate Commissioners requester	Forwarded
5/3	Interested party	Planning update	Agenda
6/3	Cornwall Council	Cornwall Capacity Fund upped	Forwarded
8/3	Parishioner	Section 106 clarification	Info sent
8/3	Cornwall Council	Town & Parish Council Newsletter	Forwarded
11/3	Cornwall Garden Society	Garden Show entrance offer	Forwarded to all groups
11/3	RoSPA	Play area inspections confirmed	
11/3	Interested party	Seaweed Farm previous consultation	Forwarded
12/3	Cornwall Council	Community Capacity Fund workshop invite	Forwarded
12/3	Cornwall Council	Safer Streets newsletter	Forwarded
15/3	Cumbrian Clocks	Report and quote on the Clocktower	Actioned
17/3	RoSPA	Inspection confirmation	
18/3	Interested party	Cornwall Farmers join protest newsletter	Forwarded
18/3	Councillor Fairman	Seaweed Farm support	
19/3	CALC	Upcoming training opps	For agenda
19/3	CORMAC	VAS traffic cameras update	Actioned
20/3	Defibrant	Final chance for difib grant offer	Forwarded to Church
20/3	Cornwall Council	CAP meeting link	
25/3	Interested party	Seaweed Farm event	Forwarded
25/3	Parishioner	D Day Landings event request	Agenda
25/3	Parishioner	Village signposts need cleaning	Agenda
27/3	ICO	Renewal of ICO licence	Actioned
28/3	BDO LLP	Audit paperwork	Clerk attention
29/3	Interested party	Section 106 housing query	Actioned