

St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 11 July 2024 in the Community Centre, St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Jo Fleet, Cllr Grace Stewart and Cllr Will Kitto.

In attendance: Julie Fairman (Parish Clerk)

Item No.		Action by
1	Welcome Cllr Kerri Kitto welcomed everyone to the meeting.	
2	Apologies for absence Cllr Tracey Kingdon Cllr Geoff Gale Cllr Nev Turner	
3	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. Cllr Grace Stewart declared an interest regarding Save Port Isaac Bay.	
4	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) A parishioner explained the circumstances surrounding his planning application and asked for the Parish Council to support this. The Council explained its role in the planning process and shared the response from the Affordable Housing team. The Council thanked the parishioner for taking the time to attend the meeting.	
5	To receive and approve the Minutes of the Full Council Meeting held on 13th June 2024 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 13 th June 2024 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.	
6	Clerk's Report The Chair reported that much of the month had surrounded the conclusion of the Clock Tower restoration project with final supplier payments now in allowing for the final budget to be undertaken.	
7	Parish Councillors' Reports Cllr Kerri Kitto PROPOSED that the Parish Council lift its Dog Ban for the Village Green for the Carnival later this month to allow the annual Dog Show to take place. This was SECONDED by Cllr Jo Fleet and unanimously SUPPORTED . Cllr Grace Stewart tabled a letter of response for the Council to consider regarding the ongoing seaweed farm issues off the coast. It was agreed that this letter adequately explained the Council's position whereby it had not received any consultation from the applicant and therefore supported a request of the MMO to investigate this application further. Cllr Kerri	

	<p>Kitto PROPOSED that this letter be sent from the Parish Clerk which was SECONDED by Cllr Will Kitto.</p> <p>Cllr Will Kitto updated the Council on his ongoing discussions with the developer of the homes in Treroosel Road to allow the 278 bond funds to be released.</p> <p>Cllr Jo Fleet updated the Council on parishioners' concerns over the amount of dog fouling taking place in the village currently. Cllr Kerri Kitto PROPOSED that the Council investigate what can be done to encourage people to pick up after their dogs. This was SECONDED by Cllr Jo Fleet and unanimously SUPPORTED.</p> <p>Cllr Kerri Kitto asked that the Council formally thank Bob Fox for representing the Parish Council at the recent Clock Tower Restoration Celebration. The event itself attracted a huge crowd and was very well received.</p>	<p>CLERK</p> <p>CLERK</p>
8	<p>Resignation of Council Member</p> <p>The resignation of Cllr Tracey Kingdon was accepted by the Council and Cllr Kerri Kitto PROPOSED that the Parish Clerk be instructed to liaise with Cornwall Council's Democratic Services regarding the recruitment of a new Co-opted Council Member. Cllr Kerri Kitto wished to thank Cllr Tracey Kingdon for all of her years of service on the Parish Council and her dedication to the community of St Teath. This was SECONDED by Cllr Will Kitto and unanimously SUPPORTED.</p>	<p>CLERK</p>
9	<p>Cornwall Council report – Cllr Dominic Fairman</p> <p>No report.</p>	
10	<p>Planning Matters & Planning Applications</p> <p>a) PA24/04467 – The Bullpen Barn Farm, St Teath – single storey rear extensions</p> <p>The Council had previously agreed comments to be uploaded ahead of this meeting to meet Cornwall Council's consultation deadline. It was PROPOSED by Cllr Kerri Kitto and SECONDED by Cllr Jo Fleet that the Council's comments were uploaded to the Cornwall Council Planning Portal.</p> <p>The timing constraints caused by Cornwall Council reducing the consultation period for commenting on planning applications was discussed and Cllr Kerri Kitto PROPOSED a resolution for the Council to adopt a protocol for dealing with planning applications that come in outside of the Full Council meeting schedule in light of the number of applications now being received in this way. This was SECONDED by Cllr Will Kitto and unanimously SUPPORTED.</p>	<p>CLERK</p>
11	<p>Finance Matters</p> <ul style="list-style-type: none"> • To approve expenditure payments. <p>The April schedule of 12 expenditure payments was circulated by the Parish Clerk. These were PROPOSED for payment by Cllr Kerri Kitto, SECONDED by Cllr Jo Fleet and unanimously APPROVED for payment.</p> <ul style="list-style-type: none"> • To note income <p>The Parish Clerk asked the Council to note that interest had been received on the Savings Account.</p> <ul style="list-style-type: none"> • To approve any transfers of funds <p>The Parish Clerk asked whether it would be wise to move £10,000 from the Current to the Savings Account now that the Clock Tower project was completed. This was agreed as a beneficial suggestion and was PROPOSED by Cllr Kerri Kitto, SECONDED by Cllr Jo Fleet and unanimously SUPPORTED.</p> <ul style="list-style-type: none"> • To note account balances <p>The bank balances with Unity Trust banks of 10 July 2024 were NOTED.</p> <ul style="list-style-type: none"> • To discuss and propose changes to the Parish Clerk's remuneration <p>The Parish Clerk left the meeting and decisions taken by the Council under Confidential Matters.</p>	<p>CLERK</p> <p>CLERK</p>
12	<p>Biodiversity</p>	

	Cllr Grace Stewart updated the Council following her attendance of the Biodiversity Net Gain training session and the need for the Council to add this important subject to its thinking. Cllr Kerri Kitto PROPOSED that this remain on the Full Council agenda, SECONDED by Cllr Will Kitto and unanimously SUPPORTED .	
13	Funding Opportunities No schemes currently being pursued beyond the 278 bond funds for the Treroosel Road development.	
14	Equipment Cllr Kerri Kitto updated the Council on Cllr Geoff Gale's monthly Play Equipment Inspection Reports which highlighted three immediate actions required at the Playing Field. Due to work already being carried out in this area, Cllr Will Kitto offered to undertake the work including the replacement of the gate post. This offer was accepted on behalf of the Council, PROPOSED for actioning by Cllr Kerri Kitto and SECONDED by Cllr Grace Stewart.	WK
15	Footpaths Cllr Kerri Kitto PROPOSED that Cllr Nev Turner acquire the new stile kit on behalf of the Council and liaise with the pub's management regarding its installation at the entrance of the footpath behind the old butcher's shop. This was SECONDED by Cllr Will Kitto and unanimously SUPPORTED .	NT
16	Traffic Calming Cllr Kerri Kitto updated the Council that an initial meeting was planned with the school to flesh out solutions to help alleviate the traffic issues caused by parking at drop-off and pick-up outside the school.	
17	Correspondence A list of all correspondence received during June is attached as an appendix to these minutes. Of note was the number of parishioners concerned by the ongoing bird scarer going off in the area. The Parish Clerk had responded that this needs to be reported to the Environmental Health Team at Cornwall Council through its Helpline form but also offered to investigate the NFU guidelines for the Council.	CLERK
18	Training and Meeting Attendance None.	
19	To agree Matters for the next Meeting The following items to be added to the agenda for the July meeting: <ul style="list-style-type: none"> • Equipment • Traffic calming • Footpaths • Funding Opportunities • Biodiversity • Community Sparks Fund • Allotments All agenda submissions to be received by 19 August 2024.	
18	Diary Dates 22 July 6.30pm Camel Valley CAP Meeting 19 Aug Deadline for receipt of agenda submissions 5 Sept 7pm Full Council Meeting	
19	Full Meeting Closed The meeting was closed at 20.50pm	

Signed:

Date:

St Teath Parish Council
Monthly Correspondence

Month: June 2024

Date	Author	Subject	Any action
2/6	Interested Party	Save Port Isaac Bay	Responded
3/6	Cornwall Council	Penalty Notice Authorisation	Responded
5/6	Cornwall Council	Slides from County Finance Briefing	Forwarded
6/6	CORMAC	Local resurfacing works info	Forwarded
6/6	British Heart Foundation	Circuit Newsletter	Forwarded
6/6	Cornwall Council	General Election guidance	Forwarded
7/6	CAP	Postponement of CAP Local Plan workshops	Noted
10/6	Volunteer Cornwall	Shout out for volunteer drivers	Forwarded
11/6	Ethos	Safer Roads Stronger Communities Initiative	Forwarded
18/6	Cornwall & Isles of Scilly NHS	Integrated Care Bulletin	Forwarded
21/6	Clean Cornwall	Newsletter	Forwarded
21/6	Parishioner	Planning Application query	Responded
21/6	Parishioner	Bird scarer query	Advised