

St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 3 October 2024 in the Community Centre, St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Geoff Gale, Cllr Grace Stewart, Cllr Nev Turner and Cllr Will Kitto.

In attendance: Julie Fairman (Parish Clerk), Cllr Dominic Fairman

Item No.		Action by
1	Welcome Cllr Kerri Kitto welcomed everyone to the meeting.	
2	Apologies for absence Cllr Jo Fleet	
3	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. Cllr Will Kitto and Cllr Nev Turner declared an interest regarding St Teath Football Club. Cllr Geoff Gale declared an interest in St Teath Allotments Association	
4	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) None present.	
5	To receive and approve the Minutes of the Full Council Meeting held on 5th September 2024 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 5 th September 2024 be adopted and signed as a true and accurate record. Cllr Geoff Gale then signed the minutes.	
6	Clerk's Report The Clerk reported that all of the Council's financial documentation is up to date and a suggested 2025 budget in planning. The Council's Financial Regulations document has also been updated ready for adoption at the next Full Council meeting and the new Planning Consultation Protocol and Community Sparks Process papers added to the Council's website.	
7	Parish Councillors' Reports No reports given.	
8	Cornwall Council report – Cllr Dominic Fairman Cllr Dominic Fairman updated the Council on the introduction of the new rubbish collection service being rolled out in the County and reminded everyone that there was a Consultation Event for anyone wishing to find out more about the changeover on 30 October.	
9	Planning Matters and Planning Applications No matters or applications received.	
10	Finance Matters <ul style="list-style-type: none"> To approve expenditure payments. 	

	<p>The October schedule of nine expenditure payments was circulated by the Parish Clerk. These were PROPOSED for payment by Cllr Kerri Kitto, SECONDED by Cllr Nev Turner and unanimously APPROVED for payment.</p> <ul style="list-style-type: none"> • To note income <p>The final instalment of the CIL Payment for the purchase of the field at Ben View has been received as well as the remaining half of the Precept payment whilst interest has been paid in the Savings Account.</p> <ul style="list-style-type: none"> • To approve any transfers of funds <p>No transfers undertaken.</p> <ul style="list-style-type: none"> • To note account balances <p>The bank balances with Unity Trust banks of 3 October 2024 were NOTED.</p>	CLERK
11	<p>Devolution</p> <p>A meeting is scheduled for the end of October to move the devolution process for the land and buildings at the Football Club currently owned by Cornwall Council</p>	
12	<p>Biodiversity</p> <p>No report received.</p>	
13	<p>Funding Opportunities</p> <p>No opportunities discussed.</p>	
14	<p>Equipment</p> <p>Cllr Geoff Gale has completed the monthly Playground Inspections and talked the Council through the actions required.</p> <p>Following an inspection of seating in the Parish, Cllr Kerri Kitto PROPOSED that the picnic bench in the park be replaced by a recycled option, and as agreed earlier this year, the bench on Whitewells Road be replaced now too. This was SECONDED by Cllr Geoff Gale and unanimously SUPPORTED.</p> <p>Cllr Jo Fleet had asked the Council for funding to repair and paint the bus shelter and this was PROPOSED by Cllr Nev Turner, SECONDED by Cllr Kerri Kitto and unanimously SUPPORTED.</p> <p>The Council's Maintenance Contractor requested funding to allow him to cut the Village Green again to keep on top of the grass. This was PROPOSED by Cllr Kerri Kitto, SECONDED by Cllr Nev Turner and unanimously SUPPORTED.</p> <p>The Council instructed the Clerk to write to the Community Centre committee to express its disappointment in the ongoing lack of internet at the Hall despite the Council funding this almost a year ago.</p> <p>Cllr Geoff Gale offered to undertake a review of the Council's insurance arrangements in readiness of the renewal of its annual insurance premium.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>GG</p>
15	<p>Footpaths</p> <p>The Clerk outlined the amendments which the Council would like Cornwall Council to now consider for the LMP agreement. These amendments were PROPOSED by Cllr Geoff Gale, SECONDED by Cllr Kerri Kitto and unanimously SUPPORTED. It was also noted that the LMP is restrictive and any parishioner queries regarding paths not covered by the agreement should be directed to Cornwall Council as it is out of the Council's control.</p> <p>Cllr Geoff Gale had also received an enquiry regarding the status of paths 549/12/1 and 549/15/1. The Council wishes to remind parishioners that this is dealt with by Cornwall Council.</p>	CLERK
16	<p>Traffic Calming</p> <p>Both VAS units are now back with Cornwall Council for a software check and appropriate speeds set for their locations.</p>	
17	<p>Allotments</p> <p>The Clerk outlined the lease arrangement with the St Teath Allotments Association and reminded the Council that it needs to attend one of the Association's meetings each year.</p>	
18	<p>Correspondence</p>	

	A list of all correspondence received during September is attached as an appendix to these minutes. Specifically, a letter had been received from Cornwall Air Ambulance looking for donations towards its second helicopter. The ask was discussed in detail by Council who unanimously agreed this was a vital service for the community. Cllr Kerri Kitto PROPOSED that a £200 donation be sent to the appeal. This was SECONDED by Cllr Geoff Gale and unanimously SUPPORTED .	
19	Training and Meeting Attendance Code of Conduct Training booked for Cllr Grace Stewart as part of their new councillor training.	
17	To agree Matters for the next Meeting The following items to be added to the agenda for the July meeting: <ul style="list-style-type: none"> • Equipment • Insurance • Traffic calming • Footpaths • Active Travel Network • Land on Trewennan Hill • Biodiversity • Devolution All agenda submissions to be received by 25 October 2024.	
18	Diary Dates 25 Oct Deadline for receipt of agenda submissions 7 Nov 7pm Full Council Meeting	
19	Full Meeting Closed The meeting was closed at 20.55pm	

Signed:

Date:

**St Teath Parish Council
Monthly Correspondence**

Month: September 2024

Date	Author	Subject	Any action
3/9	Cormac	Footpath LMP schedule	Actioned
4/9	Cornwall Council	CAP meeting documents	Forwarded
5/9	Parishioner	Query regarding street lighting at night	Forwarded to CC
6/9	Cornwall Council	Town & Parish Council Newsletter	Forwarded
6/9	Cornwall Council	Affordable Housing Newsletter	Forwarded
9/9	Cornwall Council	PA24/05876 Consultation letter	Forwarded/Actioned
9/9	Cornwall Rural Community Charity	Clean Cornwall Newsletter	Forwarded
10/9	Cornwall Council	PA24/05877 consultation letter	Forwarded
10/9	Cormac	Response regarding 549/9/1 footpath	Actioned
11/9	Forest for Cornwall	Autumn newsletter	Forwarded
13/9	CAP Camel Valley	Survey	Forwarded
13/9	Cormac	Response regarding 549/9/1 footpath	Actioned
25/9	Parishioner	Wind turbine benefit	Forwarded
25/9	CAP Camel Valley	Agenda for 21/10 meeting	Noted
25/9	Cormac	VAS equipment	Actioned
25/9	CALC/Cornwall Council	Slides from the recent framework for leisure briefing	Forwarded
26/9	Cornwall Council	Pension Credit advice	Forwarded

27/9	Cormac	VAS equipment	Actioned
30/9	Cormac	VAS equipment	Noted
30/9	Cornwall Air Ambulance	Heli2 Appeal ask	To meeting

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