

## St Teath Parish Council

### Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 12 December 2024 in the Community Centre, St Teath at 7.00pm

**Present:** Cllr Kerri Kitto (Chairman), Cllr Grace Stewart, Cllr Jo Fleet, Cllr Linda Setiawan, Cllr Nev Turner and Cllr Will Kitto.

Item No.		Action by
1	<b>Welcome</b> Cllr Kerri Kitto welcomed everyone to the meeting.	
2	<b>Apologies for absence</b> Cllr Geoff Gale, Cllr Dominic Fairman	
3	<b>Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00.</b> Cllr Will Kitto declared an interest in respect of St Teath Football Club.	
4	<b>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public)</b> No members present.	
5	<b>To receive and approve the Minutes of the Full Council Meeting held on 7<sup>th</sup> November 2024</b> It was <b>RESOLVED</b> that the minutes of the Full Council Meeting held on Thursday 7 <sup>th</sup> November 2024 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.	
6	<b>Clerk's Report</b> The Clerk advised that she had updated the Parish's Asset Register following the updates to our insurance provision. A new waste bin has been installed for the Parish Council contractor. So that he can empty the bins in the Village Green and Play Area. The bin needs to be kept solely for this purpose so a lock is to be fitted. The new benches for Whitewells Road and picnic bench for the playing field (the bench nearest to the car park) have arrived and will be placed after Christmas. A response has been received from the Community Centre regarding WiFi installation which is unfortunately still in the process of being installed. Cornwall Council have written to all Parish Council's asking them to consider those who may be vulnerable and need extra support in case of power-outage affecting their emergency communication needs following the national roll-out of the new voice over internet telephone service. A working group of Councillors alongside the Clerk is now being formed to understand who this may affect and will report back to the next Full Council meeting. Following the Clocktower clock stopping working, the Clerk updated the meeting that unfortunately the failed piece will not be repaired in time for New Year's Eve by the company who undertook the recent refurbishment. The failure of the piece is purely age related and could not have been observed at the time of the restoration sadly. The company are working	

	as quickly as they can to complete the repair and wish to apologise to the community for the delay.	
7	<b>Parish Councillors' Reports</b> Cllr Kerri Kitto updated the meeting on the arrangements to ensure the three defibrillators in the village are maintained properly and wished to thank Bob Fox for his continuing observation of the pub unit.	
8	<b>Cornwall Council report – Cllr Dominic Fairman</b> No report.	
9	<b>Planning Matters and Planning Applications</b> No matters or applications received.	
10	<p><b>Finance Matters</b></p> <ul style="list-style-type: none"> <li>• <b>To approve expenditure payments.</b> The December schedule of expenditure payments was circulated by Cllr Kerri Kitto. These were <b>PROPOSED</b> for payment by Cllr Kerri Kitto, <b>SECONDED</b> by Cllr Nev Turner and unanimously <b>APPROVED</b> for payment.</li> <li>• <b>To note income</b> No income was received.</li> <li>• <b>To approve any transfers of funds</b> No transfers undertaken.</li> <li>• <b>To note account balances</b> The bank balances with Unity Trust banks were <b>NOTED</b>.</li> <li>• <b>To receive an update on Community Sparks Fund submissions</b> Four applications have been received to date and it was agreed that the Council would review these at the next Full Council meeting in the New Year.</li> <li>• <b>To discuss the proposed Budget for 2025-2026 in accordance with Precept requirements</b> The Clerk tabled a proposed Budget for the Council to consider ready for adoption at the next Full Council meeting in the New Year. In light of the rise in operating costs as well as the upcoming substantial devolution project to be undertaken by the Council over the next financial year, it was agreed to increase the Precept request of Cornwall Council to ensure the Council was able to cover all of its costs. It was also noted that the Council has only increased its Precept once over the past four years. After much debate, Cllr Nev Turner <b>PROPOSED</b> that the Precept figure be increased to £31,000 which was <b>SECONDED</b> by Cllr Kerri Kitto and <b>UNANIMOUSLY SUPPORTED</b>. With the introduction of the new second home tax, this will mean that a Band D annual community tax contribution will rise by £3.36.</li> </ul>	<p><b>CLERK</b></p> <p><b>ALL</b></p> <p><b>CLERK</b></p>
11	<b>Insurance</b> No further action required.	
12	<b>Devolution</b> Cllr Kerri Kitto updated the meeting that she had now received initial papers regarding the devolution of the Pre-school and Football Club building and associated grounds and now requires an agreement from the Parish Council to proceed. Cllr Kerri Kitto <b>PROPOSED</b> that the Council proceed with the plan which was <b>SECONDED</b> by Cllr Grace Stewart and <b>UNANIMOUSLY SUPPORTED</b> . Further information on the scope and timeline for the project will be shared in due course.	<b>KK</b>
13	<b>Biodiversity</b> Cllr Grace Stewart advised that there is nothing to report currently.	
14	<b>Funding Opportunities</b> The Council continues to liaise with Cornwall Council and the developers of the housing at Trewennan Hill with the plan to obtain the agreed community funding as soon as possible.	

<b>15</b>	<b>Equipment</b> In addition to the points raised in the Clerk's Report, the Council has received news that free Bleed Kits are to be installed in the Rosewater and Pub defibrillators as part of a partnership with FLEET.	
<b>16</b>	<b>Correspondence</b> The Clerk is working through all of the correspondence received whilst she was away and all important matters have been dealt with and/or covered in these minutes.	
<b>17</b>	<b>Training and Meeting Attendance</b> Cllr Grace Stewart attended the Code of Conduct training session on 19 <sup>th</sup> November.	
<b>18</b>	<b>To agree Matters for the next Meeting</b> The following items to be added to the agenda for the December meeting: <ul style="list-style-type: none"> <li>• Budget</li> <li>• Devolution</li> <li>• Community Spark Fund applications</li> <li>• Clocktower</li> </ul> All agenda submissions to be received by 22 January 2025.	
<b>19</b>	<b>Diary Dates</b> <b>22 Jan            Deadline for receipt of agenda submissions</b> <b>6 Feb   7pm   Full Council Meeting</b>	
<b>20</b>	<b>Confidential Matters</b> Minuted separately.	
<b>21</b>	<b>Full Meeting Closed</b> The meeting closed at 20.42pm	

Signed:

Date: