

St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 6th March 2025 in the Community Centre, St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Grace Stewart, Cllr Jo Fleet, Cllr Linda Setiawan and Cllr Geoff Gale.

In attendance: Julie Fairman (Parish Clerk), Cllr Dominic Fairman

Item No.		Action by
1	Welcome Cllr Kerri Kitto welcomed everyone to the meeting.	
2	Apologies for absence Cllr Will Kitto	
3	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. None.	
4	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) None present.	
5	To receive and approve the Minutes of the Full Council Meeting held on 6th February 2024 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 6 th February 2025 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.	
6	Clerk's Report The Clerk updated Council on the upcoming Audit process and outlined the work being undertaken for the two devolution projects currently.	
7	Parish Councillors' Reports Cllr Grace Stewart tabled the new Risk Assessment which had been prepared for the Council in line with its insurance obligations. Cllr Kerri Kitto updated the meeting on correspondence she had received from the Pre-school in regard to the collection of footballs out of hours. The Council discussed the situation and PROPOSED that Cllr Kerri Kitto asks the preschool to refer the situation to its safeguarding lead as the property as its tenancy and the adjacent land is currently owned by Cornwall Council This was SECONDED by Cllr Geoff Gale and unanimously SUPPORTED . Cllr Geoff Gale updated the Council on the postponed meeting with Cornwall Council regarding the footpath running from Trehannick Farm to the A39. The Council now awaits a new meeting date as well as solutions to the issue of personal safety where the footpath meets the road.	KK

8	<p>Cornwall Council report – Cllr Dominic Fairman Cllr Dominic Fairman wished to thank St Teath Councillors for all their support during his term as the local Cornwall Councillor. He also reminded the Council to keep a close eye on the recent Call for Sites from Cornwall Council. Cllr Kerri Kitto thanked him in return for all his help and commitment to the Council over the years.</p>	
9	<p>Planning Matters and Planning Applications No applications are currently outstanding and the Clerk updated the Council on the Approved decision for the two recent applications for Barrets Zawn.</p>	
10	<p>Finance Matters</p> <ul style="list-style-type: none"> • To approve expenditure payments. Payment of the March 2025 schedule of six expenditure payments were circulated for payment. These were PROPOSED for payment by Cllr Kerri Kitto, SECONDED by Cllr Linda Setiawan and UNANIMOUSLY APPROVED for payment. • To note income No income was received. • To approve any transfers of funds No transfers undertaken. • To note account balances The bank balances with Unity Trust were NOTED. 	CLERK
11	<p>Traffic Calming In a bid to keep the issue front of mind, the Council prepared a flyer to be handed to all parents via St Teath Primary School as well as ran a piece in Timepiece reminding everyone of the issues with parking outside the school. Cllr Kerri Kitto reminded the Council and Parishioners of the need for repeated reports being sent to Cornwall Council to ensure the problem moves up its priority list for action.</p>	ALL
12	<p>Devolution Cllr Kerri Kitto updated the meeting that the Council’s legal team is now awaiting information from Cornwall Council so that the devolution project of the transfer of the Pre-School building and surrounding land to St Teath Parish Council can be progressed. Cllr Kerri Kitto also updated the Council on discussions with Cornwall Council over the incorrect leaseholder situation with the public toilets in Delabole. The toilets should have been transferred to Delabole Parish Council during the parish council split however it has recently come to light that the lease of this building is still linked to St Teath Parish Council. Cllr Kerri Kitto PROPOSED that the Parish Clerk now works with the Parish Clerk of Delabole Parish Council to get Cornwall Council to rectify this as swiftly as possible. This was SECONDED by Cllr Geoff Gale and UNANIMOUSLY SUPPORTED.</p> <p>Cllr Dominic Fairman left the meeting.</p>	CLERK
13	<p>Biodiversity The Council spent time discussing the different forms of biodiversity within the Parish and agreed to make this the focus on its Annual Parish Meeting on Thursday, 15 May where it will ask all local groups to attend and give an update on what they are currently up to in terms of their biodiversity duty.</p>	CLERK
14	<p>Local Council Elections The Clerk circulated information regarding standing for the upcoming Local Council Elections and suggested that a series of posts be added to the St Teath Community Facebook page to encourage more Parishioners to put themselves forward as potential Parish Councillors.</p>	GG
15	<p>Funding Opportunities Cllr Kerri Kitto updated the Council on its recent funding applications to Cornwall Council’s Community Capacity Fund and Levelling Up Fund.</p>	

16	<p>Equipment</p> <p>The Parish Clerk advised the Council that a lock had now been fitted to its maintenance bin at the Football Club, its annual playground inspection was due in April and that grass cutting would resume later this month.</p> <p>Cllr Kerri Kitto advised that work to make the sand pit in the play area safe and more durable is due this week.</p> <p>The Parish Council is also investigating the boundary ownership around the Village Green as a number of fence panels have recently been blown down.</p>	
17	<p>Clocktower</p> <p>The Clerk advised that the clock's mechanism had been re-installed now.</p>	
18	<p>Vulnerable Residents Support</p> <p>The Council is keen to ensure those that need help in the village know where to turn to for help. Cllr Jo Fleet PROPOSED that a follow-up piece be included in Timepiece reminding Parishioners that the Parish Council can be contacted if advice and guidance was ever needed. This was SECONDED by Cllr Geoff Gale and UNANIMOUSLY SUPPORTED.</p>	
19	<p>Upcoming Events</p> <p>The Clerk reminded the Council about the VE Day celebrations on 8 May and Cllr Linda Setiawan confirmed the Coffee Morning planned between 10am – 12pm that morning in the Community Centre.</p>	
20	<p>Correspondence</p> <p>The Parish Clerk shared a thank you card which had recently been received from Cornwall Air Ambulance following the Council's donation to its second helicopter appeal.</p> <p>The Council has been contacted by Keep Britain Tidy which is running a Great British Spring Clean initiative later this month and Cllr Jo Fleet kindly offered to communicate this to the relevant community groups.</p>	JF
21	<p>Training and Meeting Attendance</p> <p>All Councillors will need to attend Code of Conduct training following the Council Elections in May.</p>	
22	<p>To agree Matters for the next Meeting</p> <p>The following items to be added to the agenda for the April meeting:</p> <ul style="list-style-type: none"> • Traffic Calming • Devolution • Biodiversity • Equipment <p>All agenda submissions to be received by 24 March 2025.</p>	
23	<p>Diary Dates</p> <p>24 Mar Deadline for receipt of agenda submissions</p> <p>3 Apr 7pm Full Council Meeting</p> <p>1 May Local Council Elections</p> <p>15 May 6pm Annual Parish Meeting</p> <p> 7pm Annual Council Meeting</p>	
24	<p>Full Meeting Closed</p> <p>The meeting closed at 20.45pm</p>	

Signed:

Date: